

RECOMMENDED STUDY MATERIAL FOR LEVEL 3 DIPLOMA
IFE LEVEL 3 CERTIFICATE IN LEADERSHIP AND MANAGEMENT (previously Unit 5)
Optional Component

Prices valid from: Nov 2025 - Syllabus for March 2026

Candidates should be aware that this is an **advisory** list for the assistance of students and is by no means prescriptive

RECOMMENDED STUDY MATERIAL			
Item No.	Publication	Price excluding VAT	Price including VAT
SYLL	Examination Syllabus - Level 3 Diploma		
211	Management Theory & Practice (Part 1 and 2, Section 13 of Part 3)	R1 400.00	R1 610.00
336	Leadership & Management Resource 2018 printed version or IFE website free download (see link below)	R150.00	R172.50
476	NFCC Leadership Framework	R40.00	R46.00
SUPPLEMENTARY STUDY MATERIAL – not stocked by IFE			
Effective Leadership – John Adair (published Pan 2009)			
The John Adair Handbook of Management and Leadership (published Thorogood 2005)			

Notes/Conditions:

- * 10% Discount is applicable to paid-up IFE members only.
- Due to fluctuations in exchange rate, prices are subject to change without notice.
- Membership fees, examination fees and delivery charges are not included in the above.
- Candidates may request a quotation to include membership fees (if applicable) exam fees, relevant study material and delivery charges for the units they are writing.
- It is the responsibility of the candidate to access the free online downloads.
- Publications listed are subject to availability from suppliers.
- Candidates will need to consider the items it contains selectively. Candidates should use the published syllabus for the examination as their guide in deciding what reading materials they need to help them prepare for the examination. The IFE recommends that all candidates should read widely in order to extend the depth and breadth of their knowledge and understanding.

Level 3 Diploma Leadership and Management Free Resources

Examination Syllabus - Level 3 Diploma https://www.ife.org.za/syllabus-l3d/
Past Exam Papers & Examiner Reports: Level 3 Diploma https://www.ife.org.za/past-papers/
Leadership & Management in Fire & Rescue 336 IFE Leadership & Management Resource - https://www.ife.org.uk/Portals/0/Education/Articles/Leadership_and_Management_Booklet_.pdf?ver=2024-08-23-102849-247 NFCC Leadership Framework- https://nfcc.org.uk/wp-content/uploads/2023/08/NFCC_Leadership_Framework_Final.pdf